

MINUTES OF PRE-BID MEETING & SITE VISIT HELD ON 18TH SEPTEMBER 2024**Present:****S/No. Name Organization****Employer's Representatives – Coast Water Works Development Agency:**

1. Eng. David Kanui - Coast Water Works Development Agency (CWWDA) – Chairing
2. Eng Robert Ojwang - CWWDA
3. Stanslus Jira - CWWDA
4. Abdulrahim Kheir - CWWDA
5. Evans Juma - CWWDA

Long Term Technical Assistance (LTTA) Consultant - Seureca

6. Wakjira Umetta - Seureca

Consultant's Representatives - Artelia / Mangat, I. B. Patel (MIBP) Ltd. (Artelia/MIBP):

7. Eng. Ranjit Rupra - Artelia/Mangat, I.B. Patel (MIBP) Ltd. (Artelia/MIBP)
8. Eng. Nandu Hirani - Artelia/MIBP

Bidders' Representatives:

S/No.	Name	Organization
9.	Jeremy Pezin	VCGP/Sogea Satom JV
10.	Mathieu Georges	VCGP/Sogea Satom JV
11.	Sebastian Eyannet	VCGP/Sogea Satom JV
12.	Henry Sisye	VCGP/Sogea Satom JV
13.	Samuel Kingori	VCGP/Sogea Satom JV
14.	He Liyang	Power China
15.	Ahmed Mansour	Arab Contractors
16.	Hajar Fadl	Arab Contractors
17.	Hisham Mahmoud	Arab Contractors

General:

The meeting was held as per the requirements set out in the **Bidding Documents – Volume I under Section I (Instructions to Bidders – Clause 7) and Section II (Bid Data Sheet – Clause ITB 7.4).**

Agenda:

1. Introduction by all present
2. Opening Remarks by Chairperson - CWWDA
3. Project Brief - Artelia/MIBP
4. Question & Answer Session
5. Site Visit to Project Areas
6. Any Other Business and Wrap-up

Minutes of the Pre-Bid Meeting / Site Visit are given below and the signed Pre-Bid Meeting Attendance Register is attached in **Annex 1**.

Minutes:

1.0 Introduction

All participants assembled at CWWDA Offices Board Room at 9:30am.

The meeting was chaired by Eng. David Kanui of CWWDA who welcomed all participants to the Meeting. This was followed by self-introductions of all present.

In opening remarks by CWWDA, the Bidders' Representatives were informed that only issues requiring General Clarifications should be brought up during the Pre-Bid Meeting. Specific issues should be addressed in writing to the Employer as stipulated in the **Bidding Documents, Volume I, Instructions to Bidders, Clause 7.1**, no later than 14 days prior to the deadline for submission of bids.

2.0 Brief on the Scope of Works

The Consultant, Artelia/MIBP, presented a Project Brief to the Bidders' Representatives detailing the Project as follows:

- i) Key Project Data including the Funding Agency, Employer and the Engineer.
- ii) Scope of Work including the Mwache Water Treatment Plant, Raw Water Mains - 1.7 Km of Twin Line and Raw Water Pumping Station.
- iii) The scope of work covered under the Firm part and Conditional Part.

3.0 Queries by Bidders and Responses given

The bidders were informed that they may discuss various issues related to the Project, however all clarifications shall be submitted in writing in accordance with the ITB and CWWDA shall respond formally to all the bidders. Therefore, any issues brought up and discussed by the bidders in the Pre-Bid meeting shall not be formally recorded in the Pre-Bid Meeting Minutes.

4.0 Visit to the Project Sites

- The following Project Sites were visited and Bidders' Representatives shown the general Project areas, alignment of the proposed pipeline and other key features of interest:
 - Location of the Proposed Mwache Treatment Plant.
 - Location of the Proposed Raw Water Pumping Station
 - Alignment of the Raw Water Mains
- Bidders' Representatives were advised to thoroughly familiarize themselves with the Project Area and take note of any issues that may be relevant in the preparation of their bids including the proposed pipeline alignments, geotechnical conditions, working space available and prevailing physical conditions along the pipeline route, etc.



IMPROVEMENT OF DRINKING WATER AND SANITATION SYSTEMS
IN MOMBASA; MWACHE CKE 1103
Design, Build and Operation of Mwache Water Treatment Plant
BID No. CWWDA/AfD/PQ/W3/2022-2023



Minutes:

5.0 Closing

- Bidders were informed that Minutes of the Pre-Bid Meeting and Site Visit and any Addenda issued by the Employer will be circulated to all bidders via the email contacts in the Attendance Sheets and Bidding Documents Collection Register and shall also be uploaded on the CWWDA website. Bidders' Representatives were advised to ensure they register and give correct and clear contact details. Bidders were also advised to ensure they get their Site Meeting Attendance Certificate duly signed by CWWDA's Representative and include it in their Bid.

The Pre-Bid Meeting / Site Visit ended at 1.00 p.m. at the Mwache Water Treatment Plant Site

Minutes by Artelia/MIBP.

MINUTES CONFIRMATION SHEET

Minutes prepared by: Artelia/ MIBP JV

Name: Eng. NANDU HIRANI Sign: [Signature] Date: 27 Sept 24
Artelia / MIBP (Consultants)

To sign as the true record of the Meeting

Name: Eng. D. KANIUI Sign: [Signature] Date: 27/09/24

For Employer – Coast Water Works Development Agency (CWWDA)



IMPROVEMENT OF DRINKING WATER AND SANITATION SYSTEMS
IN MOMBASA; MWACHE CKE 1103
Design, Build and Operation of Mwache Water Treatment Plant
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Annex 1

Signed Pre-Bid Meeting Attendance Register

ANNEX 1



COAST WATER WORKS DEVELOPMENT AGENCY

ATTENDANCE LIST

MEETING SUBJECT: MWAHTE WTP PRE-TENDER SITE VISIT

VENUE: CWWDA BOARDROOM & SITE

DATE: 18/09/2024

PLEASE USE CAPITAL/BLOCK LETTERS

S/NO.	NAME	INSTITUTION	DESIGNATION	GENDER	MOBILE NO.	EMAIL ADDRESS	SIGNATURE
1.	Eng. D. KANUI	CWWDA	DD-P&D	M	0722662288	dkanui@gmail.com	
2.	STANISLUS JIRA	CWWDA	M/SCM	M	0725724742	stanlusjira@cwvda.go.ke	
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6	Samuel Kinshorn	VCCP/Sogeha	Sr. Engineer	M.	+254725221553	smckin@yaho.	
7.	HENRY SISYE	VCCP/SOGHA/ATDM	Contracts Manager	M.	0793 324870	henry.sisye@vinci-construction.com	
8	LYONNET Sebastien	VCCP/SOGHA/STDM	Hydraulics dept manager	M	+33896110474	sebastien_lyonnet@vinci-construction.com	
9	Mathieu GEORGES	VCCP/SOGHA/STDM	DIRECTOR	M.	+254718816991	mathieu.georges@vinci-construction.com	
10	Jérémy PERRIN	VCCP/SOGHA	Project Manager	M	+254758237557	jeremy.perrin@vinci-construction.com	

ANNEX 1



IMPROVEMENT OF DRINKING WATER AND SANITATION SYSTEMS IN MOMBASA; MWACHE CKE 1103

DESIGN, BUILD AND OPERATE OF MWACHE WATER TREATMENT PLANT

BID No. CWWDA/AfD/PQ/W3/2022-2023

PRE-BID MEETING





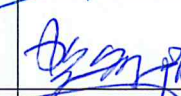


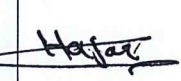
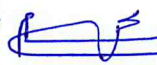

VENUE: CWWDA Conference Room

DATE: 18th September 2024

ATTENDANCE REGISTER

S/No.	Representative	Contacts of Company		Company Name of Representative(s) attending Pre-Bid Meeting	Signature
	Name of Company	Email Address	Tel. No.		
1	Eng. D. KANU	dkanni@gmail.com	0722662289	CWWDA	
2	STANLUS JIRA	stanslus.jira@cwwda.go.ke	0728724742	CWWDA	
3	Wakjira Umetta	wakjira.umetta@uelia.com	0700313064	SEURECA	
4	Eng R-S. Rupia	rsrupia@mibp.co.ke	0722875061	MIBP/Artelia	
5	Eng Nando Kwan	nhirani@mibp.co.ke	0734633015	Mibp/Artelia	
6	Jeremia PEZINA	jeremia.pezina@vinci-construction.com	+254 758 237 557	Vinci Construction	

ANNEX 1

S/No.	Name of Company	Contacts of Company		Name of Representative(s) attending Pre-Bid Meeting	Signature
		Email Address	Tel. No.		
7	Mathieu GEORGES	mathieu.georges@vinci-construction.com	+254 718816991	SOGER SATOM JV VCGP / SOGER / ORASCOM	
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15	Eng. Hisham Mahmoud	hisham.mahmoud@arabcont.com	+201010995533	Arab contractors company	
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17					
18					
19					